



## DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

### NOTICE TO BIDDERS

**RFP # 06202023MT - MSCS Districtwide Facility Condition Assessment**

**DEADLINE: June 20, 2023 @ 2:00 PM, Central Time**

Memphis - Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**.

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to Mary Taylor [taylorm15@scsk12.org](mailto:taylorm15@scsk12.org) and LaJuanna Jones-Sulton, [jonesultonlm@scsk12.org](mailto:jonesultonlm@scsk12.org) by 2:00 PM/CST on June 5, 2023. Subject line of email shall read "Questions –RFP # 06202023MT - MSCS Districtwide Facility Condition Assessment. Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement's website on June 7, 2023, by 4:00PM.

### IMPORTANT DATES:

<b>Bid Release</b>	<b>May 26, 2023</b>
<b>Questions Due</b>	<b>June 5, 2023 @ 2:00pm CST</b>
<b>Questions and Answers Posted</b>	<b>June 7, 2023 @ 4:00 pm CST</b>
<b>Bid Due / Bid Deadline</b>	<b>June 20, 2023 @ 11:00 am CST</b>
<b>Virtual Presentation</b>	<b>TBD</b>

Thank you.  
Procurement Services  
Memphis-Shelby County Schools